

Career Development Facilitator Program

Sponsored by
Virginia Career Development Association (VCDA)

An Idea for This Time!

National Portable Certification – take it with you wherever you go. It is a recognized certification across the country. Certification is through the Center for Credentialing and Education. We use the official National Career Development Association curriculum.

Personal Branding – Set yourself apart from others in your job search and promotion opportunities with the certification.

Professional Recognition – Use the certification to announce your credentials.

Improve the Quality of Your Services – What you learn is multiplied many times over for your students and clients with the new skills and information you have obtained.

Update Your Knowledge – Reenergize your background with the current and cutting edge resources you will receive.

Network with Colleagues – Meet individuals who will amaze you, help you, and learn from you.

What You Will Gain

Career resources

Latest labor market information

Career planning processes and procedures

Basic helping and facilitating skills

Assessment techniques and selection criteria

Understanding the needs of special populations

Diversity considerations

Ideas for promoting your program and yourself

Case management and referral skills

Ethical considerations of career development

Using technology in career development

Employability considerations and techniques

Career center issues and offerings

Program planning and evaluation

Start Investing in Yourself and In Your Future

A VCDA-sponsored program will start in late **Spring 2012**. Probable dates are May 19, July 14, August 11 and October 6, 2012. The CDF program is a 120-hour+ hybrid program using face-to-face classroom sessions, discussions, activities, field trips, interviews, and various e-learning techniques. If you work with students or clients in their career decision making and job seeking, or plan to, this program is for you.

PAYMENT: Applicants can pay by check or credit card. Registration will open in January.

LOCATION: Richmond, VA area. Specific location will be announced.

DATES: There are four face-to-face sessions. Classes are projected to be held on 4 Saturdays across several months. Specific dates will be announced at a later time. Completing all the requirements generally takes about 6 months from start to finish.

COST: \$1250 for registration prior to 21 April includes all materials and instruction with advance payment; from 21 April to 6 May regular tuition is \$1350. Starting 7 May the tuition is \$1450. If the class is cancelled due to low enrollment, any payment made is fully refunded. Groups of 3 or more from the same organization registering prior to 21 April will receive a tuition rate of \$1200. More information and payment can be found at <http://www.janetwall.net/careerfacilitator.php>.

WHO SHOULD ATTEND: Public and private workforce development personnel, educators, counselors, coaches, career center staff, military transition counselors, and human resource personnel.

Dr. Janet E. Wall
President, Sage Solutions

Ms. Celeste Hall
Past President, VCDA

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